

## Requests for regular items that haven't been issued for a while

Reference	HowTo Guide 66	Approval date
Version	1.2	Review date

### 1. Purpose

Regular dose medication should where possible be taken as prescribed by the clinician, it may be detrimental to the health of the patient if they are not compliant with dosage instructions e.g. patients with raised blood pressure on antihypertensive drugs.

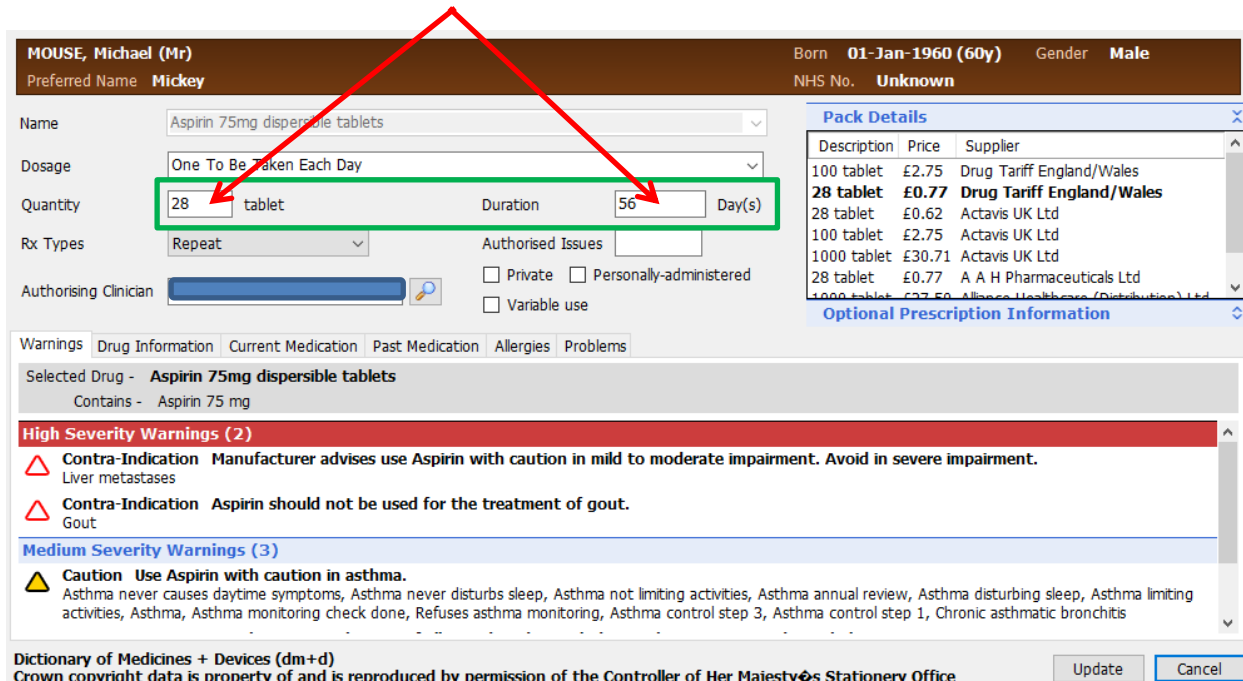
### 2. Procedure

If a regular medication is requested but it has not been issued for some time (e.g. more than two months overdue) the GP record should be checked to ascertain if there is a valid reason e.g. hospital admission, gone to stay with relatives, travelling overseas etc. If in doubt, the patient should be contacted to establish why the medication has not been ordered previously or missed.

Once this has been done the reason should be documented in the patient's record and the item should be requested as a query to the prescriber with information as to why the patient has not ordered the medication recently.

The EMIS usage calculator gives a good indication of prescription issues but for this to be accurate there should be a recognised dose and the correct duration entered to match the quantity prescribed when the drug is initially added as a repeat.

To view this click on the drug then press edit, the quantity and duration should cover the dosage prescribed e.g. Aspirin 75mg tablets one daily, quantity 28, duration is 28 days.



**MOUSE, Michael (Mr)**  
Preferred Name **Mickey**  
Born **01-Jan-1960 (60y)** Gender **Male**  
NHS No. **Unknown**

Name: Aspirin 75mg dispersible tablets  
Dosage: One To Be Taken Each Day  
Quantity: **28** tablet Duration: **56** Day(s)  
Rx Types: Repeat  
Authorising Clinician: [Search]  
☐ Private ☐ Personally-administered  
☐ Variable use

**Pack Details**

Description	Price	Supplier
100 tablet	£2.75	Drug Tariff England/Wales
<b>28 tablet</b>	<b>£0.77</b>	<b>Drug Tariff England/Wales</b>
28 tablet	£0.62	Actavis UK Ltd
100 tablet	£2.75	Actavis UK Ltd
1000 tablet	£30.71	Actavis UK Ltd
28 tablet	£0.77	A A H Pharmaceuticals Ltd
1000 tablet	£37.50	Alliance Healthcare (Distribution) Ltd

**Optional Prescription Information**

Warnings Drug Information Current Medication Past Medication Allergies Problems

Selected Drug - **Aspirin 75mg dispersible tablets**  
Contains - Aspirin 75 mg

**High Severity Warnings (2)**

- Contra-Indication** Manufacturer advises use Aspirin with caution in mild to moderate impairment. Avoid in severe impairment. Liver metastases
- Contra-Indication** Aspirin should not be used for the treatment of gout. Gout

**Medium Severity Warnings (3)**

- Caution** Use Aspirin with caution in asthma. Asthma never causes daytime symptoms, Asthma never disturbs sleep, Asthma not limiting activities, Asthma annual review, Asthma disturbing sleep, Asthma limiting activities, Asthma, Asthma monitoring check done, Refuses asthma monitoring, Asthma control step 3, Asthma control step 1, Chronic asthmatic bronchitis

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Update Cancel

If the quantity does not cover the same period as the other regular medication (usually 28 days), pass to an authorised member of staff that has authority to make amendments to this.

For inhalers and insulin there are usage calculators available to assist in calculating approximate usage over time. See 'How To' guides 19 and 16.

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