

Adding Pharmacy a	nd Patient Messages	
Reference	How To Guide 23	
Version	1.2	
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1. Purpose

A pharmacy message allows the user to add information specific to the dispensing of medication for the selected patient e.g. 'The next batch of repeat dispensing prescriptions are due (insert date). The patient needs a medication review before their next batch of prescriptions'. This message will show on the left hand side of the main body of the prescription.

A patient message allows the user to add information specific to the selected patient e.g. 'Please make an appointment for a medication review before next prescription' This message will show on the right hand side of the printed prescription/token for the patient and if sent via EPS, the dispensing pharmacy should to tell the patient what the message says.

Getting messages to patients requires patient and pharmacy messages as this highlights the message to the community pharmacy so that they can give the right hand side of the prescription containing the message to the patient.

2. Procedure

- Select the patient
- Select the drug that you want to add the Pharmacy message and Patient message to e.g. Paracetamol
- Right click on the drug
- Click on Edit
- Click on the arrow icon next to Pack Details on the right hand side of the screen

			Born EMIS N	Gender Male
lame	Apixaban 5mg tablets	~	Pack Details	
)osage	One To Be Taken Twice A Day	~		Supplier Bristol-Myers Squibb Pharmaceuticals Ltd
Juantity	28 tablet	Duration 14 Day(s)	56 tablet £53.20 I	Orug Tariff England/Wales Bristol-Myers Squibb Pharmaceuticals Ltd
tx Types	Repeat v	Authorised Issues		
uthorising Clinician		Private Personally-administered Variable use	Optional Prescript	tion Information
Varnings Drug Info	ormation Current Medication Past Medication	Allergies Problems	optional resemp	
Selected Drug - 🖌	Apixaban 5mg tablets			

 In the Pharmacy Info box write the message e.g. 'The patient needs a medication review before their next batch of prescriptions', or in the Patient Info box write the message e.g. Please make an appointment for a medication review before your next prescription is due'

			Gender Male
Name	Amlodipine 5mg tablets	V	Pack Details C
Dosage Quantity	One Tablet Daily At The Same Time Each Da 28 tablet	y testing increase to 2 per day June 20: v Duration 28 Day(s)	Pharmacy Needs med Info review Info review Lotor review
Rx Types	Repeat dispensing \lor	Authorised Issues 2	Review Date 07-Nov-2019
Authorising Clinician		Variable use	Days Before Next Issue Min Max
Selected Drug - A	vmation Current Medication Past Medication mlodipine Smg tablets Amlodipine S mg	Alergies Problems	
Medium Severity		heral neuronathy. Concurrent use can incr	pace the risk

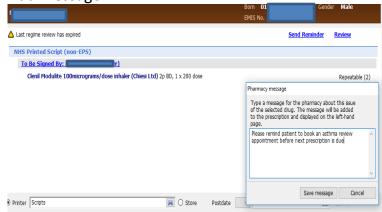
• Click update

These messages will stay on so should be removed when appropriate to do so by following the procedure above and deleting or amending the text

- One off Pharmacy messages can be added when repeat prescriptions are requested
- Select drug then click issue
- In the box select Pharmacy message, double click to open up the message box

Match © Link problems e	 Image: Image: Im	witch	Reprint •	Current / Past	• 🔀 Regime		🐯 Config 🖶 Print 🔹 🕦 Drug Info	
Medication			Issuing	View		Patient		
authoriser 📷	Medication Regime Review	v ५ Change	: All ← 🕕 Change :	Selection 👻 📙 Pharma	y Message	Patient Message		ndar Malo
		v 🖳 Change	: All 🕶 🛝 Change :	Selection 👻 📴 Pharma	y Message	Patient Message		ander Male
	Medication Regime Review	v ५ Change	: All 👻 🔍 Change :	Selection - Pharma	y Message	Patient Message	Send Reminder	
▲ Last regime r		v ५ Change	All • 🐧 Change	Selection - Pharma	y Message	Patient Message		
▲ Last regime r	eview has expired	r 🕠 Change	All ▼ ী ₉ Change:	Selection - Pharma	y Message	Patient Message		

Add message



• Send prescription to prescriber as normal

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